



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

4 April 2023

DIVISION MEMORANDUM
No. 136 s. 2023

COORDINATION MEETING ON PROJECT PAGBASA

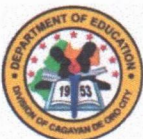
TO:

OIC-Assistant Schools Division Superintendent
OIC, Chief, Curriculum Implementation Division
Chief, School Governance and Operation Division
Concerned Public Schools District Supervisors
Education Program Supervisor in English
Concerned Public Secondary School Heads
All Others Concerned

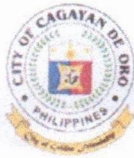
1. Regarding the letter from Ms. Ritchel P. Petalcurin-Daya, Head, the City Scholarships Office, City Social Welfare and Development will conduct a **Coordination Meeting on Project Pagbasa** starting on April 11-13, and 17, 2023 at the Schools Principal's Office of the concerned schools as enumerated in the attachment.
2. The target participants are the identified pilot implementers secondary schools as indicated in the list (see enclosure). Hence, school heads together with their respective barangay chairpersons are requested to attend the said activity.
3. To ensure the conduct of this activity, school heads shall coordinate with Mr. Esseboy Calingao, focal person-community base thru his number 0961-932-9607 or email directly to cdocityscholarshipsoffice@gmail.com
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender and sexual orientation, disability, religion and ethnicity.
5. Immediate compliance of this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

JSM/DM- coordination meeting on project pagbasa
April 4, 2023



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
Telephone: (08822) – 8550048



Republic of the Philippines
City of Cagayan de Oro
City Hall, Ground Floor, Beside Police Station 1
**CITY SOCIAL WELFARE AND DEVELOPMENT
CITY SCHOLARSHIPS OFFICE**



1 April 2023

To: All Concerned Barangay Chairpersons and Secondary School Principals

Thru: **Mr. OLIVER V. EGYPTO**
Department Head, Office for Community Affairs

DR. ROY ANGELO E. GAZO
Schools Division Superintendent
DepEd-Cagayan de Oro

RE: COORDINATION MEETING ON PROJECT PAGBASAL

Dear Ma'ams or Sirs,

Maayong adlaw!

The City Scholarship Office (CSO), under the light of the 2018 Scholarship Code, aims to form holistic scholar-leaders in the areas of Academic Excellence, Leadership, and Community Service. Thus, CSO organizes **Project PAGBASAL**— a literacy program that aims to develop the basic literacy of Kagay-anon learning by providing volunteers and students with learning materials, activities, and support.

By the end of the Literacy Program, students will be able to:

- Demonstrate basic reading comprehension skills.
- Have a conducive learning environment through the establishment of learning hubs.

To realize our objectives, partnerships with government institutions are vital. Hereunder are the shared responsibilities of CSO, Department of Education- Cagayan de Oro, Barangay Local Government Unit (Barangay LGU), and the Local School Board of Cagayan de Oro (LSB):

1. The **Local School Board of Cagayan de Oro** shall supervise the training of scholar-tutors, ensure coordination among involved parties during project implementation, and assist with the additional resources needed, such as but not limited to monetary, instructional, and reading materials.
2. The **CDO City Scholarships Office** shall be the volunteer arm for the whole project and supervise the project's overall implementation, ensuring that volunteer scholar tutors will be sufficient for the number of learners per barangay.



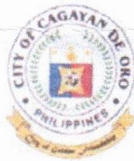
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CITY SCHOLARSHIPS OFFICE



3. The **Barangay LGU** shall provide a sustainable and conducive venue through learning hubs for the tutors and tutees in order to have productive learning sessions. Wherein the said venue will be developed into a permanent learning hub in their respective community.
4. The **Department of Education - Cagayan de Oro** shall ensure that the principals and reading teachers of the target schools shall assist with the implementation of the project by conducting assessments for learners and supervise the tutorial of scholar-volunteers per barangay.

To discuss further the project, we would like to request a **Coordination Meeting** together with the **barangay chairpersons and principals from the secondary schools of our pilot implementation areas**. See the attached details of our areas to visit:

Date	Areas to Visit	Proposed Venue for Coordination Meeting	Time
April 11, 2023 (Tuesday)	Tumpagon	Tumpagon NHS Principal's Office	9:00 AM-10:00 AM
	Pigsag-an	Pigsag-an NHS Principal's Office	11:00 AM-12:00 PM
	Tuburan	Tuburan NHS Principal's Office	1:00 PM-2:00 PM
	Taglimao	Taglimao NHS Principal's Office	3:00 PM-4:00 PM
April 12, 2023 (Wednesday)	Pagalungan	Pagalungan NHS Principal's Office	9:00 AM-10:00 AM
	Tagpangi	Tagpangi NHS Principal's Office	11:00 AM-12:00 PM
	Indahag	Indahag NHS Principal's Office	1:00 PM-2:00 PM
	Balulang	Balulang NHS Principal's Office	3:00 PM-4:00 PM
April 13, 2023 (Thursday)	Macasandig	Macasandig NHS Principal's Office	9:00 AM-10:00 AM
	Nazareth	CDO NHS Principal's Office	11:00 AM-12:00 PM
	Camaman-an	Camaman-an NHS Principal's Office	1:00 PM-2:00 PM



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	Gusa	Gusa NHS Principal's Office	3:00 PM-4:00 PM
April 17, 2023 (Monday)	F.S. Catanico	F.S. Catanico NHS Principal's Office	9:00 AM-10:00 AM
	Cugman	Cugman NHS Principal's Office	11:00 AM-12:00 PM
	Lapasan	Lapasan NHS Principal's Office	1:00 PM-2:00 PM
	Macabalan	Macabalan NHS Principal's Office	3:00 PM-4:00 PM

Furthermore, we will discuss the following matters during our site visitations:

- A. Background of Project PAGBASA
- B. Project Timeline
- C. Shared responsibilities between BLGU and CSO
- D. Other matters

If you have any concerns or queries, kindly reach us through our community base focal, Mr. Esseboy Calingao, at 0961-932-9607 or email us at cdocityscholarshipsoffice@gmail.com.

Thank you so much!

Very truly yours,


Ms. RICHEL R. PETALCURIN-DAHAY
Head

Endorsed by:


Alicia E. Anghay, PhD
Focal Person for Education, Local School Board